**THE KERNERSVILLE MUSEUM FOUNDATION**

**BOARD OF DIRECTORS**

**MINUTES**

**Oct. 11, 2016**

The Kernersville Museum Foundation Board of Directors met for its regular meeting on Oct. 11, 2016, in the Kernersville Museum at 3:00 p.m. The following members were present: Jim Taylor, President, Kay Pinnix, Secretary, Tom Fulp, Treasurer, Barbara Bull, Michael Church, Anne Coltrane, Mary Cook, Chris Langham, Dale Pennington, Madeline Shepperson, John Wolfe, Chris Thompson, Jessica Bierman, Executive Director and Kelly Hargett, Assistant Executive Director. constituting a quorum. President called the meeting to order at 3:00 p.m.

 Minutes for Sept. 13, 2016, meeting electronically transmitted to all members. There being no corrections or additions, Minutes approved as transmitted.

**Treasurer’s Report:**

Tom Fulp, treasurer, reported total assets of $174,706.96.

**Executive Director’s Report:**

Jessica Bierman, Executive Director, reported the following items:

1. We now have ability to take donations on line. Facebook pages are merged and now under one umbrella.
2. ED had a meeting with the Chamber of Commerce last week and the Museum is now on their agenda.
3. Museum will be handing out treats for Halloween.
4. ED found globe bracelets (8 for $1.00) to hand out and asked board members to each donate some packs or money to purchase them.
5. Santa will be at the Museum Nov. 25th from 5:00 – 7:00.
6. Small Business Saturday will be Nov. 26th and the Museum will be open 10:00-2:00.
7. Museum will participate in Christmas Around the World.
8. Tentative plans for the Depot to be Santa’s workshop and hand out passports that must be returned to the Museum.
9. Six civic clubs have been contacted and we are on the docket for Lion’s club on Oct. 25th Rotary on Dec Dec.28th and Ladies Civitan on Oct. 17th.
10. Working on Museum membership drive opportunity. Filed with minutes.
11. First historical fiction reading on Oct. 20th.
12. Historical lecture series in November. Ivey Redmon will be the first lecturer on Nov. 10th at 6:30 at the Depot.

Madeline Shepperson requested that ED email her report to board members every month.

 13 ED will meet with Jennifer at The Kernersville News to have article outlining Museum upcoming events appear in the paper.

 14 The Depot proposal will hopefully utilize the Depot more. We want it to be best possible space to offer to community. On file with minutes.

 **President’s Report**:

 Chair thanked Jessica Bierman and Kelly Hargett for their hard work this month.

Chair reminded the board that since Bruce Frankel resigned, the position of Vice President must be filled. Dale Pennington has agreed to accept that position. Chair made a motion to approve Dale Pennington and Chris Thompson seconded. Motion carried.

Chair reported that the Executive Committee met with ED before this meeting and talked about having a brainstorming session sometime in early January. Chair suggested meeting on a Sunday afternoon maybe at J Peppers for lunch and brainstorm a couple hours to get in writing what we are thinking to then give to ED.

**Committee Reports:**

 **Dale Pennington, Collections Committee Chair**, report having been electronically transmitted, copy attached to official Minutes, reported that there are two items to review:

 1 Three piece suit with not a strong connection to Kernersville. Recommend not accepting but, instead, donate to Little Theater.

 2 Snow’s Mercantile Ledger from 1946-1963. Ledger itemizes everything in the store and is very impressive. Recommend to accept ledger.

Board agreed.

Dale Pennington related to the board that her committee will meet the first Tuesday at 8:30 at the Museum as needed.

 **Madeline Shepperson, Exhibits and Programming Committee Chair,** report having been electronically transmitted, copy attached to official Minutes. Madeline Shepperson reported that they are still trying to return loom from the Depot.

 **Marketing & Membership Committee Chair**, No report

 **Chris Thompson, Facilities and Property Committee Chair,** Having been distributed electronically, copy attached to official Minutes. Chris Thompson reported the following:

 1 Getting building permit for the garage.

 2 Chimney removed and recaps to be installed.

 3 Dead bolts installed this week.

 4 Looking into handicap access. Interior doors may not be wide enough. Access doors should be 3’.

Madeline Shepperson suggested that a handicap ramp would at least give access for some people.

Michael Church told the board that there was an article in the Kernersville Magazine and, hopefully, will drum up interest, donations and volunteers.

**Old Business:**

No old business.

**New Business**:

Chris Langham had a question about donation membership plan.. On file with minutes.

Jim Taylor thanked everyone for their work. Meeting was adjourned at 3:26

 Respectfully submitted,

 Kay Pinnix

 Secretary